



**TITLE:** Art Club Program Intern  
**PERFORMANCE**  
**PROFILE SOURCE:** Intern  
**DEPARTMENT:** Programming  
**REPORTS TO:** Center Director

**PRIMARY FUNCTION:**

Under the supervision of the Center Director, assists with creating and facilitating art programming, focusing all forms of art expression.

**KEY ROLES (Essential Job Responsibilities):**

- Serves all Club members 3<sup>rd</sup> grade and above, rotating between youth members 3<sup>rd</sup>-5<sup>th</sup> grade and teen members 6<sup>th</sup> grade and above
- Program facilitation around art expression
- Assists with behavior challenges as needed
- Assists with creating opportunities for member expression
- Create one new art project for the Club

**Disclaimer:**

The information presented indicates the general nature and level of work expected of employees in this classification. It is not designed to contain, or to be interpreted as, a comprehensive inventory of all duties, responsibilities, qualifications, and objectives required of employees assigned to this job.

Signed by:

\_\_\_\_\_  
Incumbent Date

Reviewed by:

\_\_\_\_\_  
Center Director Date