



TITLE: Torch Club Program Intern
PERFORMANCE
PROFILE SOURCE: Intern
DEPARTMENT: Programming
REPORTS TO: Center Director

PRIMARY FUNCTION:

Under the supervision of the Center Director, assists with creating and facilitating youth Torch Club programming, focusing on small Club events, service projects for the community and off-site service opportunities.

KEY ROLES (Essential Job Responsibilities):

- Serves youth members, 3rd-5th grade
- Program facilitation around service
- Assists with behavior challenges as needed
- Assists with creating opportunities for empowerment of youth members
- Create one new service event for the Club

Disclaimer:

The information presented indicates the general nature and level of work expected of employees in this classification. It is not designed to contain, or to be interpreted as, a comprehensive inventory of all duties, responsibilities, qualifications, and objectives required of employees assigned to this job.

Signed by:

Incumbent Date

Reviewed by:

Center Director Date