



TITLE: Youth Program Intern

PERFORMANCE

PROFILE SOURCE: Intern

DEPARTMENT: Programming

REPORTS TO: Center Director

PRIMARY FUNCTION:

Under the supervision of the Center Director, works within youth program with Club members 3rd-5th grade assisting with homework, program facilitation, social competency levels and aiding in behavior.

KEY ROLES (Essential Job Responsibilities):

- Works directly with Club members 3rd-5th grade
- Facilitates one special program per week
- Spends time getting to know youth members on a personal level
- Aides in behavior escalations as needed
- Assists with serving snack/dinner
- Assists with building teen Club members social competency levels

Disclaimer:

The information presented indicates the general nature and level of work expected of employees in this classification. It is not designed to contain, or to be interpreted as, a comprehensive inventory of all duties, responsibilities, qualifications, and objectives required of employees assigned to this job.

Signed by:

Incumbent Date

Reviewed by:

Center Director Date